



Chairman: David Vaught

Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

July 22, 2013

Bill Grunloh
Chief Procurement Officer
Illinois Department of Transportation
Executive Ethics Commission
2300 S. Dirksen Pkwy
Room 200
Springfield, Illinois 62764

Re: 50-35 Potential Conflict of Interest, Prime Contract

Dear Mr. Bill Grunloh,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received July 22, 2013 and understand the facts to be as follows:

- 1) The Illinois Department of Transportation has issued a request for a review and comment on potential conflicts of interest disclosed by Kaskaskia Engineering Group, LLC.
- 2) The contract pertains to construction related services in Madison County.
- 3) Kaskaskia Engineering Group, LLC was selected using the contractor-subcontractor agreement.
- 4) The disclosure form submitted on behalf of Kaskaskia Engineering Group, LLC Inc indicates the following:
 - a. Geri Boyer, President of Kaskaskia, has disclosed her daughter Rebecca holds an appointive position on the City of Belleville Board of Appeals as a Member of Zoning. She receives no compensation for this appointive post.
- 5) The Illinois Department of Transportation confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Department of Transportation and CPO Bill Grunloh indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Illinois Department of Transportation from entering into a contract with Kaskaskia Engineering Group, LLC for the services outlined in your letter received July 22, 2013.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Blount".

Will Blount
Assistant Director

Cc: EEC General Counsel

A faint, circular stamp or seal, likely an official seal of the Illinois Department of Transportation or the Executive Ethics Commission. It is mostly illegible due to fading.



CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

July 22, 2013

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

RE: Potential conflict of interest disclosure, Kaskaskia Engineering Group, LLC, sub-contractor for Kilian Corporation for Prime Contract 76D99

Dear Mr. Carter,

Included is the potential conflict of interest form for the above mentioned subcontractor, selected by Kilian.

Prime Contract 76D99 consists of construction related services in Madison County, and includes: rubblizing and resurfacing 2.78 miles of Interstate 55 from 1.3 miles north of Illinois Route 140 to 0.5 mile north of Illinois Route 4.

Kilian was selected via competitive sealed bidding.

Geri Boyer, President of Kaskaskia, has disclosed her daughter, Rebecca, holds an appointive position on the City of Belleville Board of Appeals as a Member of Zoning. She receives no compensation for this appointive post.

These potential conflicts have been reviewed by our office, and it has been determined these are not actual conflicts and will not interfere in the execution of this project.

If you have any questions concerning this procurement, please contact Michael Copp, Prequalification Engineer, IDOT Bureau of Construction, at 217-782-3413.

Sincerely,

Gretchen Tucka,
State Purchasing Officer

Enclosures

STATE OF ILLINOIS
PROCUREMENT POLICY BOARD
CONFLICT OF INTEREST REVIEW
CHECKLIST

Please ensure that the following documents are included with your request:

- ☒ Cover letter with overview of the potential Conflict of Interest
- ☒ Conflict of Interest Review Request Form
- ☒ Copy of Proposed Contract*
- ☒ Any Prequalification Information Submitted by the Vendor
- ☒ Prior Procurement Policy Board/Office of the Governor Conflict of Interest Review Letter for this Vendor
- ☒ Copy of the Disclosure/Certification Documents Submitted by the Vendor

*may be the proposed contract sent in with a RFP response, a copy of the solicitation response, etc.

Please scan original documents** with signatures and email to:

aaron.carter@illinois.gov
cc: deanna.rossetto@illinois.gov

If you are unable to scan and email the original signed documents, please send to:

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

**If you scan and email the original documents, please do not send the original documents to our office. Please keep the documents in your procurement file.

CONFLICT OF INTEREST REVIEW REQUEST FORM

The following information must be filled in as accurately and completely as possible. This form will be sent to the Procurement Policy Board providing essential information needed to review and determine if an actual conflict of interest exists, which is sufficient to preclude the State from entering into the attached proposed contract pursuant to section 50-35(d) of the Illinois Procurement Code.

CONTRACTING AGENCY INFORMATION

Using Agency: Department of Transportation
Address: 2300 S. Dirksen Parkway City/State: Springfield, IL
Contact Person: Michael D. Copp Title: Prequalification Engineer
Phone: 217-782-3413 Fax: 217-785-1141
Email: Michael.Copp@illinois.gov

VENDOR INFORMATION FOR VENDOR WITH POTENTIAL CONFLICT

This Vendor is: ☐ Prime Vendor ☒ Sub-contractor
Name of Vendor: Kaskaskia Engineering Group, LLC
Address: 208 East Main Street City/State: Belleville, IL
Contact Person: Geri E. Boyer, P.E. Title: President
Phone: 618-233-5877 Fax: 618-633-5977
Email: gboyer@kaskaskiaeng.com

Procurement Bulletin Reference Number: Prime Contract 76D99 Date Posted to Bulletin:

CONTRACT INFORMATION

Describe the need for this procurement or proposed contract: Prime Contract 76D99 consists of construction related services in Madison County, and includes: rubblizing and resurfacing 2.78 miles of Interstate 55 from 1.3 miles north of Illinois Route 140 to 0.5 mile north of Illinois Route 4.

Total Contract Amount (Estimate if actual is unknown): \$ Prime Contract Amount: \$18,430,080.64

Contract Begin Date: Upon authorization to proceed is received. Contract End Date: N/A

Describe any Renewal Options (i.e. One 2-year Option): No renewal options

PROCUREMENT PROCESS

What was the method of procurement used to select this vendor? Contractor-subcontractor agreement.

If this vendor was selected using a competitive process, how many vendors responded to the bid? N/A

Were any vendors disqualified? N/A If yes, please explain why.

If a multiple award, how many vendors were awarded a contract? Not a multiple award.

Were there any instances of low vendor rejections? N/A If yes, please explain why.

EXPLANATION OF POTENTIAL CONFLICTS OF INTEREST

For each individual identified as causing a potential conflict of interest, include the following information: name, relationship (if applicable), Agency of State employment, start date, job title and responsibilities. Indicate if any of the named individuals earn more than \$106,447.20 and explain the potential conflict of interest.

Geri Boyer has disclosed her daughter, Rebecca, holds an appointive position on the City of Belleville Board of Appeals as a Member of Zoning. She receives no compensation for this appointive post.

If a prime vendor, did they disclose their use of lobbyists? ☐ Yes ☐ No
If yes, did the lobbyists lobby on behalf of the vendor to secure this contract? ☐ Yes ☐ No

PROVIDE A WRITTEN STATEMENT SIGNED BY THE AGENCY REPRESENTATIVE FOR YOUR AGENCY STATING:

1. Is the conflict an actual conflict and whether or not any of the above named individual(s) were in a position to influence the State's award of this contract.

No. This is potential and in no way influenced the procurement.

2. Why is it in the best interest of the State to proceed with this contract.

This is for State Route and structure maintenance and repair. This is essential to the Department's mission.

AGENCY/UNIVERSITY REPRESENTATIVE SIGNATURE


Agency/University Representative Signature

Michael D. Copp
Agency/University Representative Printed Name

7/22/2013
Date

217.782.3413
Agency/University Representative Telephone

michael.copp@illinois.gov
Agency/University Representative Email Address

CPO SIGNATURE REQUIRED


CPO Signature

Bill Grunloh
CPO Printed Name

7/22/2013
Date

217.558.5434
CPO Telephone Number

bill.grunloh@illinois.gov
CPO Email Address